

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Room 349, Edina Community Center

AGENDA

Determination of Quorum and Call to Order
 Approval of Minutes of Special Meeting of December 9, 2008
 Approval of Minutes of Meeting of December 9, 2008
 Approval of Minutes of Special Meeting of December 19, 2008
 Approval of Minutes of Special Meeting of December 30, 2008

**HEARINGS OF INDIVIDUALS, DELEGATIONS, AND PRESENTATION OF PETITIONS
 FROM THE PUBLIC REGARDING ITEMS BEFORE THE BOARD FOR ACTION OR ON ANY
 OTHER ISSUE (*SEE ATTACHED DETAIL)**

ACTION

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LEADERSHIP UPDATE

2008-2009 Leadership Plans
 Outdoor Facility Update
 2009–2010 Negotiation Plans

Adjournment

*Persons who wish to address the Board are requested to complete and submit an appropriate form to the Board Secretary prior to the designated hearing time. When recognized, each individual shall identify himself/herself and the group represented, if any. He/She shall then state the reason for addressing the Board and shall be limited in time at the discretion of the Board Chair. Individual employees of the School District or representatives of employee organizations shall have utilized administrative procedures before making a request to address the Board.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 233

SUBJECT: ANNUAL ELECTION OF CHAIRPERSON OF THE BOARD
OF EDUCATION

Be it Resolved, That

The Board of Education

Certify that _____ was elected as Chairperson of the
Board of Education at the annual reorganization meeting.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 234

SUBJECT: ANNUAL ELECTION OF OFFICERS

Be it Resolved, That

The Board of Education

Certify that the following officers of the Board of Education were elected at the annual reorganization meeting.

Vice Chairperson	_____
Clerk	_____
Treasurer	_____

BACKGROUND INFORMATION

The following officers were appointed:

Assistant Treasurer	_____
Assistant Clerk	_____
Assistant Clerk	_____

Deputy Clerk for School Elections

Jay Willemsen, Director of
Business Services

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Special Meeting, January 12, 2009
Volume 80, Report 235

SUBJECT: WORLD LANGUAGE COURSE CHANGE AT EDINA MIDDLE
SCHOOLS, 2009–2010

Be it Resolved, That

The Board of Education

Approve the following new course beginning with the 2009–2010
school year:

South View and Valley View Middle Schools

Mandarin Chinese

BACKGROUND INFORMATION

This request is the result of a follow-up study and recommendation by the World Language Department (see attached) at the direction of the school district, in response to a stated desire to offer a nonwestern world language option beginning at grade 6. The team was led by the middle school principals and included representatives of each middle level world language and all three secondary sites. It comes as a request associated with the Edina Curriculum Review Cycle and has been recommended by the principals, the Options Team, area leaders, teachers on special assignment (TOSAs) and the Board Teaching and Learning Committee.

The group also recognizes that this addition will necessitate that German be phased out of the options available for grades 6-8 and become a grade 9 entry point. This will allow the middle schools to use staffing time most effectively, as the middle level German enrollments have steadily dropped over the past few years. The group studied local and national trend data and conducted a survey of incoming grade 6 families. The addition of the Chinese language and the diminished interest in studying German mirror national trend data found at both secondary and postsecondary levels. The recommendations, as noted below, also recognize the need to serve the language course-taking needs of students currently enrolled in German.

World Language Options Group Recommendations

1. Chinese is an option that we would support as the “Options Group.”
 - Introduce Mandarin Chinese in the middle schools.
 - We recommend hiring a full-time (1.0 FTE), licensed Chinese teacher in order to recruit a quality candidate.
 - If we phase-in four levels of Chinese at each middle school, then we would need to support a full-time FTE (‘A’ days at one building and ‘B’ days at another building).
 - If we phase-in incrementally at grades 6 and 7, then we would recommend marrying the middle school position with a high school position.
2. Arabic is an option that we would support as the “Options Group.”
 - Explore Arabic at the high school level only.
3. We recommend a dialogue open to discuss entry points for all world languages, especially at grade 8.
4. We recommend German as an option be phased out at grades 6, 7 and 8 and kept as an entry-level option at grade 9.
 - In 2009-2010, German is offered at grades 7 (1-A), 8 (2-A) and grade 9 (2-B)
 - In 2010-2011, German is offered at grades 8 (2-A) and grade 9 (2-B)
 - In 2011-2012, German is offered at grade 9(2-B) and grade 9 (German I)
 - In 2012-2013, German is offered at an entry level for grade 9 (German I)

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 236

SUBJECT: MATHEMATICS COURSE NAME AND DESCRIPTION CHANGES
 AT EDINA HIGH SCHOOL, 2009–2010

Be it Resolved, That

The Board of Education

Approve the following course name and description changes beginning with the 2009–2010 school year:

Name Changes

- Enriched Functions and Statistics (EFST) is changed to AP Statistics and Trigonometry
- Precalculus and Discrete Mathematics is changed to Precalculus (description will reflect)
- Functions and Statistics 1/3 is changed to Standards Statistics (description will reflect)

Dropped Courses

- Functions and Statistics (FST) 2/3
- Functions and Statistics (FST) 3/3
- Enriched Pre calculus and Discrete Mathematics

Additional Course

- College Algebra Prep

BACKGROUND INFORMATION

These proposals are the result of departmental requests associated with the Edina Curriculum Review Cycle, and have been approved by the high school administration, area leaders, teachers on special assignment and the teaching and learning subcommittee. Although we have spoken about their development throughout the fall months, the final decisions are now ready for action, and align with the decision of the team to recommend adoption of the Chicago Mathematics III text. The timing of this request is important to allow for inclusion in the course registration materials, currently in the process of development.

The proposals are the result of 18 months of review by the secondary mathematics department. They align with the graduation requirement needs of Edina High School students, as well as those recommended to the study team by higher education reviewers who provided insight into preparation for college coursework. The group has recommended that (the following is a summary detail of the changes requested and rationale for each):

- EFST is replaced with AP Statistics and Trigonometry – Differentiates the standard FST course and allows for the 'AP weighting' to benefit students.
- PDM is replaced with Precalculus – Colleges and universities prefer the focus on precalculus over discrete mathematics (difference between a focus on Algebra, Geometry and Trigonometry vs. other topics).
- EPDM is dropped – There is no Enriched Precalculus.
- FST 2/3 and FST 3/3 are replaced with College Algebra Prep – This is a more useful course to serve the needs of students who require development of strong skills in Algebra and Trigonometry but will not pursue a technical pathway in college. The senior who takes this class will have completed all grad requirements but would like an additional math experience.
- FST 1/3 is changed to Standards Statistics – This is a one-semester class for a student who requires Statistics for graduation or preparation for a college major requiring Statistics.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 237

SUBJECT: DATA, INTERNET AND VIDEO LINES AND SERVICE

Be it Resolved, That

The Board of Education

Approve the purchase of data, Internet and video lines and service for two years from the State of Minnesota, Office of Enterprise Technology, beginning July 1, 2009.

BACKGROUND INFORMATION

Currently, data lines, Internet services and video lines and services are provided by the State of Minnesota, Office of Enterprise Technology.

Since this is a service contract, a request for proposal (RFP) was sent to vendors and does not require a formal bid process. Vendors responding to the RFP were asked to bid on four types of services: access to the Internet, access to Internet II, access to TIES, and interactive video services. The advantage of the convergence service is that the data, Internet and video signals can share bandwidth. For example, when bandwidth is not being used for video, it can be used to enhance the district's bandwidth for Internet use. Vendors were asked to bid for connecting to the district's fiber optic connection at LOGIS (city fiber optic network agreement) to the 511 Building telecommunication hub in downtown Minneapolis.

The services requested were for the following Internet services:

- Internet access of 40Mbps
- One dedicated point-to-point data circuit, 20Mbps access to TIES
- The ability to provide video conferencing to external users using H.323 IP video conferencing systems
- Internet Service Provider (ISP) charges and ISP support, including access to Internet 2 (100Mbps)

The RFP for data, Internet and video services was sent to thirteen (13) vendors. The district received responses from three (3) vendors.

Vendors were evaluated on a scale of 1000 points in four categories: cost (350 points), technology (300 points), vendor stability (150 points) and installation/support (200 points).

Vendor	Evaluation Rating out of 1000 Points	Cost Over Two-Year Contract
OET	735	\$66,960
TIES	584	\$67,200*
Zayo	420	\$247,200

*The TIES proposal did not include video services, so OET's monthly fee was used for the video services.

TIES does not provide interactive video services which would have to be purchased from OET. OET, because of its design and state telecommunication responsibilities, has a repair and support infrastructure which the district has been very pleased with over the last four years. Problems and repair tickets are dealt with quickly and effectively with little down time.

The district receives a 40% reimbursement from the federal e-rate program for these data, Internet and video lines. The cost for a two-year contract is approximately \$40,176 from OET.

Tom Pavek, consultant from Elert and Associates, and the review team recommend that these converged services for data, Internet and video using the district's fiber connection with the City of Edina at LOGIS be purchased from the State of Minnesota, Office of Enterprise Technology, beginning July 1, 2009, and ending June 30, 2011.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 238

SUBJECT: LOCAL AND LONG DISTANCE TELEPHONE SERVICE
PROVIDER

Be it Resolved, That

The Board of Education

Approve the purchase of local and long distance telephone services and the T-1 line to the Edina Public Schools Transportation Center, for two years, from Integra Telecom, beginning July 1, 2009.

BACKGROUND INFORMATION

Currently, the Edina Public Schools uses McLeod USA (now Paetec) for its local and long distance telephone services and telephone/data services to the district's transportation center.

The request for proposal (RFP) was sent to thirteen (13) telecommunication providers, three (3) vendors responded. The RFP process was used since this is a service contract that does not require a formal bid process. The services desired for the RFP were comprised of three fully utilized 'primary rate interface' connections to the existing Cisco Voice over IP system, 2820 'direct inward dial' numbers, 50 business lines, one '800' number for a tenant, and one dedicated point-to-point data circuit, 1.544MB to the transportation center. Key to receiving the contract was a vendor's ability to port the existing phone numbers over to its lines. Vendors also needed to be able to provide local and long distance service to avoid potential service and support issues. In addition, since the T-1 line between the transportation center office and the Edina Community Center carries both data and phone channels, it is important that the same vendor provide all three services. The RFP is for a two-year contract with an option for a third year and requires the vendors to have at least one K-12 school district as a reference.

To get an estimate for the long distance charges, vendors were asked to provide the cost-per-minute for: peak-time, for both interstate and intrastate; off-peak time, for both interstate and intrastate; directory assistance; and international calls to Canada, France and Africa. Additional charges for verified account codes were also requested.

Local service providers were evaluated in four categories: cost (350 points), technology (300 points), vendor stability (100 points), and maintenance (250 points). A perfect score was worth 1000 points.

One vendor, POPP Telecom, was disqualified for not responding to all of the RFP questions.

Vendor	Evaluation Score	Total Cost Over Two-Year Contract Period
Integra Telecom	685	\$69,620*
Paetec (McLeod)	684	\$84,180

*Includes \$3,500 in conversion costs to Integra Telecom.

The district receives 40% reimbursement from the e-rate program for these services, hence, the cost for the two-year contract will be approximately \$43,172 from Integra Telecom.

Elert and Associates and the district's review team recommend that the local and long-distance phone services and the T-1 to the Edina Public Schools Transportation Center contract be awarded to Integra Telecom beginning July 1, 2009, and ending June 30, 2011.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 239

SUBJECT: SOUTH VIEW MIDDLE SCHOOL ELECTRONIC OUTDOOR SIGN

Be It Resolved, That

The Board of Education

Approve a contract with AIM Electronics in the amount of \$18,975.00 to furnish and install an electronic outdoor sign at South View Middle School.

BACKGROUND INFORMATION

The following quotes were received:

AIM Electronics	\$ 18,975.00
Universal Signs	\$ 19,828.00

The administration recommends the contract be awarded to AIM Electronics. The funding for \$10,000 of this project was approved in the capital budget and the remainder is from the South View Middle School decentralized budget.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting January 12, 2009
 Volume 80, Report 240

SUBJECT: PERSONNEL RECOMMENDATIONS

Be It Resolved, That

The Board of Education

Approve the following personnel recommendations:

PROFESSIONAL STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>
BENSON, LISA	Success Center Concord	\$27.86/hr	11/17/08
	B.A. Elem Ed, MN State University, Mankato, MN 2007 <u>Teaching Experience</u> Centennial Elementary School, Richfield, MN, student teacher, spring 2007		
JIBREEL, DAHIR	Bilingual Social Studies .2 High School	\$5,868	12/1/08
	B.A. Education Studies, Augsburg College, Minneapolis, MN 2001 <u>Teaching Experience</u> Minneapolis, MN, Public Schools, Bilingual Social Studies, 1998-2007		

These conditional offers of employment are subject to successful completion of a criminal background check.

B. RESIGNATION

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
WAGNER, KAY	Art Cornelia	Early retirement	6/8/09

CLASSIFIED STAFFA. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>
EGAN, SEAN	Educ Assoc/Spec Ed Valley View	\$12.72/hr Step 2	12/1/08
JIBREEL, DAHIR	Educ Assoc/ESL Valley View	\$16.52/hr Step 4	12/1/08
LIEBENOW, KATHRYN	Educ Assoc/Orchestra Valley View/High School	\$12.72/hr Step 2	12/17/08
WILLIAMS, CAITLIN	Educ Assoc/Spec Ed Highlands	\$16.52/hr Step 4	1/5/09

These conditional offers of employment are subject to successful completion of a criminal background check.

B. CHANGES IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>
HARRISON, LORRI	FROM: Educ Assoc/Spec Ed		
	TO: Due Process Secretary South View	\$2,881/mo Class e Step 3	1/1/09
KNUTSON, NANCY	FROM: Guidance Secretary	\$3,140/mo Class e Step L	
	TO: Guidance Secretary High School	\$3,616/mo Class b Step L	12/12/08
LEWIS, PATRICIA	FROM: Educ Assoc/Spec Ed		
	TO: Due Process Secretary Valley View	\$3,140/mo Class e Step L	1/1/09

B. CHANGES IN ASSIGNMENT CONTD

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>
PARRAGUE, DARLA	FROM: Educ Assoc/Spec Ed		
	TO: Due Process Secretary High School	\$2,881/mo Class e Step 3	1/1/09

C. REQUESTS FOR LEAVE OF ABSENCE WITHOUT PAY

<u>Name</u>	<u>Current Status</u>	<u>Type</u>	<u>Effective Date</u>
ANDURU, CARIE	Bus Driver Transportation Center	Medical	11/12-12/19/08
DUCHENE, JEFF	Bus Driver Transportation Center	Medical	11/4-25/08
MILLER, GERALD	Bus Driver Transportation Center	Medical	12/12/08-2/1/09

D. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
PHILLIPS, MICHELLE	Inst Asst Cornelia	1/23/09
PIHA, KEILEE-RAE	Educ Assoc/Spec Ed High School	12/12/08

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 241

SUBJECT: COMMUNITY EDUCATION SERVICES PERSONNEL
 RECOMMENDATIONS

Be it Resolved, That

The Board of Education

Approve the following Community Education Services personnel
 recommendations:

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Date</u>	<u>Reason</u>
Steve Keane	(KC) Recreation Leader	12/16/08	School

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Date</u>	<u>Reason</u>
Sue Erickson	(FC) Classroom Asst	10/9/08-8/21/09	Medical

KC = Edina KIDS Club

FC = Edina Family Center

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 242

SUBJECT: EXPENDITURES PAYABLE DECEMBER 22, 2008

Be it Resolved, That

The Board of Education

Approve the payment of expenditures as appended.

Expenditures Payable Summary, by Fund

01	General Fund	\$ 430,982.56
02	Food Service Fund	265,272.54
03	Transportation Fund	10,945.45
04	Community Service Fund	70,444.80
05	Capital Fund	69,861.84
06	Technology Bond Fund	14,042.30
07	Debt Redemption Fund	0.00
14	West Metro Education Program	<u>55,494.48</u>
	Total Expenditures	<u><u>\$ 917,043.97</u></u>

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 243

SUBJECT: EXPENDITURES PAYABLE JANUARY 12, 2009

Be it Resolved, That

The Board of Education

Approve the payment of expenditures as appended.

Expenditures Payable Summary, by Fund

01	General Fund	\$ 614,548.86
02	Food Service Fund	4,410.13
03	Transportation Fund	57,631.17
04	Community Service Fund	56,674.25
05	Capital Fund	106,017.57
06	Technology Bond Fund	53,494.70
07	Debt Redemption Fund	0.00
14	West Metro Education Program	<u>205,717.06</u>
	Total Expenditures	<u><u>\$ 1,098,493.74</u></u>

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 244

SUBJECT: BOND FUND EXPENDITURES PAYABLE DECEMBER 19, 2008

Be it Resolved, That

The Board of Education

Approve the payment of expenditures as appended.

Expenditures Payable of	\$	185.54
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ISD #273 Edina Public Schools
 CHECK REGISTER FOR BANK 12 - ISD 273 BLDG BONDS SERIES 2004
 DATE RANGE: 12/19/08 - 12/19/08

CHECK # TYPE CHECK AMT CHECK DATE VENDOR # ADDR # VENDOR NAME CHECK STATUS

AMOUNT	G/L ACCT #	DESCRIPTION	PO #	INVOICE #
121914	S	\$185.54 12/19/08 22394	2	DEPARTMENT OF HUMAN SERVICES
185.54	12-005-105-000-530-000	12 SIGNS FOR EDINA HIGH SCHOOL	P120341	H55 RR070005117

TOTAL # OF ISSUED CHECKS: 1 TOTAL AMOUNT 185.54
 TOTAL # OF VOIDED CHECKS: 0 TOTAL AMOUNT 0.00
 TOTAL # OF UNISSUED CHECKS: 0

ISD #273 Edina Public Schools
 CHECK REGISTER FOR BANK 38 - ISD 273 ALT FACILITIES BOND
 DATE RANGE: 12/10/08 - 12/10/08

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS
		AMOUNT	G/L ACCT #			DESCRIPTION	PO # INVOICE #
200135	S	\$34000.50	12/10/08	23731		0 ADUDELL ROOFING INC	
		33,809.55	12-821-870-386-520-101			ROOFING APPL #4	MN28260.04
		190.95	12-821-870-386-520-101			ROOFING APPL #5	MN28260.05
200136	S	\$15990.00	12/10/08	22641		0 FLR SANDERS INC	
		15,990.00	12-821-870-386-520-103			GYM FLOOR FINAL PMT	51085.002-FINAL
200137	S	\$21422.09	12/10/08	24352		0 PMI CONSTRUCTION CO	
		21,422.09	12-821-870-386-520-102			WINDOWS APPL 4	98203-4
200138	S	\$8344.89	12/10/08	24055		0 UNITED STATES MECHANICAL, INC.	
		3,841.74	12-832-870-386-520-108			CV BOILERS, FLAME RODS, BURNER	72003.01
		3,147.14	12-832-870-386-520-108			CV UNITS 9 & 10	72039.01
		1,356.01	12-832-870-386-520-108			CV REBUILD PUMP	72113.01

TOTAL # OF ISSUED CHECKS: 4 TOTAL AMOUNT 79757.48
 TOTAL # OF VOIDED CHECKS: 0 TOTAL AMOUNT 0.00
 TOTAL # OF UNISSUED CHECKS: 0

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 246

SUBJECT: ALTERNATIVE FACILITIES BOND EXPENDITURES PAYABLE
DECEMBER 19, 2008

Be it Resolved, That

The Board of Education

Approve the payment of expenditures as appended.

Expenditures Payable of \$ 101,417.53

ISD #273 Edina Public Schools
 CHECK REGISTER FOR BANK 38 - ISD 273 ALT FACILITIES BOND
 DATE RANGE: 12/19/08 - 12/19/08

CHECK #	TYPE	CHECK AMT	CHECK DATE	VENDOR #	ADDRS #	VENDOR NAME	CHECK STATUS	
		AMOUNT	G/L ACCT #			DESCRIPTION	PO # INVOICE #	
200139	S	\$59527.90	12/19/08	22552		0 EBERT CONSTRUCTION APPL 6 (AGAIN) FINAL PAYMENT	APPL FINAL PMT	OUTSTANDING
200140	S	\$12488.68	12/19/08	22224		0 ELECTRONIC DESIGN COMPANY REPAIR AND EXPANSION OF PAGING	P120321 M115282	OUTSTANDING
200141	S	\$4520.45	12/19/08	24104		0 PERKINS + WILL INC SVCS THRU 11/30/08	69268	OUTSTANDING
200142	S	\$24880.50	12/19/08	15331		0 PRAIRIE ELECTRIC CO APPL 4 DEF MAINT LIGHTING	APPL 4 LIGHTING	OUTSTANDING
TOTAL # OF ISSUED CHECKS:			4	TOTAL AMOUNT			101417.53	
TOTAL # OF VOIDED CHECKS:			0	TOTAL AMOUNT			0.00	
TOTAL # OF UNISSUED CHECKS:			0					

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 247

SUBJECT: REAFFIRMATION OF POLICIES

Be it Resolved, That

The Board of Education

Reaffirm the actions of the past Board with regard to policy and procedure development and thereafter acknowledge and approve of all policies and procedures developed here-to-date, including the bylaws of the Board of Education.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 248

SUBJECT: SCHOOL BOARD COMPENSATION

Be it Resolved, That

The Board of Education

Authorize compensation for each School Board member as \$2400 annually for calendar year 2009.

BACKGROUND INFORMATION

Compensation for the Board of Education is adopted annually at its organizational meeting. The compensation has not increased since 1994. Payment consists of 24 semimonthly installments of \$100 each. Board members are also reimbursed by the school district for School Board-related expenses.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 249

SUBJECT: DESIGNATION OF DEPOSITORIES

Be It Resolved, That

The Board of Education

Designate US Bank; Minnesota School District Liquid Asset Fund; Morgan Stanley & Co. Inc.; PMA Financial Network; PMA Securities, Inc.; CitiBank; and Smith Barney, Inc. as official depositories for the 2009 calendar year.

BACKGROUND INFORMATION

It is the intent to use US Bank as the primary depository for the school district and student activity checking accounts. The remaining banks are to be used for investment purposes. Smith Barney, Inc. is also to be used to accept gifts of stock which will be immediately sold for cash.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 250

SUBJECT: SIGNATORIES ON GENERAL AND BUILDING BOND CHECKING
 ACCOUNTS FOR 2009

Be It Resolved, That

The Board of Education

Designate U.S. Bank as the depository for the general and building bond checking accounts of the School District, and any officer or other person herein named is hereby authorized for and on behalf of the School District to continue an account with said Bank and to execute and deliver to said Bank signature authorization supplied by said Bank containing specimen signatures of officers or other persons hereinafter named and assenting to said Bank's Rules and Regulations governing bank accounts, and that any officer or other person hereinafter named is hereby authorized for and behalf of the School District to endorse or cause to be endorsed and to deposit or cause to be deposited in such account(s) checks, drafts and other instruments and funds payable to or held by the school district.

Authorize the following officers and administration to sign on behalf of the School District checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to the School District's funds:

_____ Treasurer

_____ Chairperson

_____ Clerk

Ric Dressen, Superintendent
 Jay Willemsen, Director of Business Services
 James A. Gilligan, Controller
 Robert Plombon, Assistant Controller

Said Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts, and other withdrawal orders signed, and to honor any directions of instructions so signed, whether or not payable to the individual order of or deposited to the individual account of or inuring to the individual benefit of any of the foregoing officers or persons.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 251

SUBJECT: DELEGATION OF AUTHORITY TO MAKE ELECTRONIC FUNDS
TRANSFERS

Be It Resolved, That

The Board of Education

Authorize the Controller, or Superintendent's designee, to make
electronic funds transfers.

BACKGROUND INFORMATION

District transactions with financial institutions for investment activities, bank accounts, federal and state tax deposits and vendor payments require authorization of the Controller, or designee, to make electronic funds transfers. This authorization is made annually each January.

Reference: Policy 3293

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 252

SUBJECT: DESIGNATION OF RESPONSIBLE AUTHORITY AND
 DESIGNATION OF DATA PRACTICES COMPLIANCE OFFICIALS

Be it Resolved, That

The Board of Education

Designate the Edina Public Schools Responsible Authority for Government Data and also designate the Data Practices Compliance Officials as follows:

Responsible Authority – Dr. Ric Dressen, Superintendent

Data Practices Compliance Officials – Lead Team:

Director of Business Services – Mr. Jay Willemssen

Director of Community Education Services & Community Relations –

Mr. Doug Johnson

Director of Human Resources & Administrative Services – Dr. Gwen Jackson

Director of Media & Technology Services – Dr. Michael Burke

Director of Research & Evaluation – Dr. Thel Kocher

Director of Special Services – Ms. Penny Kodrich

Director of Teaching & Learning – Dr. Jenni Norlin-Weaver

BACKGROUND INFORMATION

According to Minnesota Rule 1205.0200, subd. 14(C), 1205.1000, each school district must annually (M.S. § 13.05, subd. 1) appoint a Responsible Authority who will be "...the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data..." as defined in M.S. § 13.02, subd. 16.

Per M.S. § 13.05, subd. 13, the school district must appoint or designate an employee to serve as its Data Practices Compliance Official. The Superintendent has determined that members of the Lead Team will serve as Data Practices Compliance Officials as it pertains to their particular area of responsibility. The public may direct, to the above-noted individuals, questions or concerns regarding obtaining access to data or discussing other data practices issues.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 253

SUBJECT: US BANK ONE CARD

Be It Resolved, That

The Board of Education

Authorize the Superintendent and Superintendent's designees to make purchases with a US Bank One Card.

BACKGROUND INFORMATION

The use of the US Bank One Card will provide the district with cost-efficient control and streamlined accounting for both travel and procurement. This authorization is made annually each January.

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 254

SUBJECT: APPOINTMENT OF LEGAL COUNSEL

Be it Resolved, That

The Board of Education

Appoint Paul Ratwik of the firm Ratwik, Roszak, & Maloney, P.A.
and J. Dennis O'Brien of the firm J. Dennis O'Brien Law Office as
school district legal counsel for the 2009 calendar year.

BACKGROUND INFORMATION

The firm of Ratwik, Roszak, & Maloney, P.A. has been legal counsel for the district since 1990. The firm has served the district well as its legal counsel. In addition this year, the district will also be using the services of the firm of J. Dennis O'Brien Law Office.

References:

M.S. 123B.02
Edina School District Policy 203.5

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 255

SUBJECT: APPOINTMENT OF DISTRICT AUDITOR

Be it Resolved, That

The Board of Education

Appoint the firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A. to perform the audit of the district's financial statements for the 2009–2010 school year.

BACKGROUND INFORMATION

The firm of Malloy, Montague, Karnowski, Radosevich, & Co., P.A. has conducted the financial audit of the district since 1997. Kenneth Malloy is the consulting principal for the district's audit.

References:

M.S. 123B.77
Edina School District Policy 203.5

FOR ACTION

INDEPENDENT SCHOOL DISTRICT 273
Regular Meeting, January 12, 2009
Volume 80, Report 256

SUBJECT: DESIGNATION OF OFFICIAL NEWSPAPER

Be it Resolved, That

The Board of Education

Designate the *Edina Sun-Current* newspaper as the official publication effective January 1, 2009 through December 31, 2009.

FOR DISCUSSION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 257

SUBJECT: 2008–2009 BOARD COMMITTEE APPOINTMENTS, LIAISONS
 AND REPRESENTATIVES

Be It Resolved, That

The Board of Education

Confirm the following committee appointments by the Board Chairperson in
 accordance with Policies 213 and 216.

BOARD COMMITTEE APPOINTMENTS

COMMITTEE	BOARD MEMBER(S)	STAFF PERSON(S)
Board Finance and Facility Committee	Jeff Johnson (Chair) Bert Ledder Peyton Robb	Ric Dressen Jay Willemssen
Board Human Resources Committee	Idith Almog Brian Hedberg Randy Meyer	Gwen Jackson Ric Dressen
Board Policy Committee	Bert Ledder (Chair) Cathy Cella Jeff Johnson	Ric Dressen
Board Teaching and Learning Committee	Idith Almog Cathy Cella Brian Hedberg	Jenni Norlin-Weaver Ric Dressen

BOARD LIAISONS

COMMITTEE/ORGANIZATION	BOARD MEMBER(S)	STAFF PERSON(S)
Minnesota School Boards Association ✧	Randy Meyer	Ric Dressen
Educational Cooperative Service Unit ✧	Cathy Cella	Jenni Norlin-Weaver
Association of Metropolitan School Districts (AMSD) ✧	Peyton Robb Alt. Cathy Cella	Ric Dressen
AMSD Technical Committee		Jay Willemssen
West Metro Education Program (WMEP) Joint Powers Board	Cathy Cella	Gwen Jackson

West Metro Education Program Steering Committee		Gwen Jackson
State High School League ✧	Jeff Johnson	Jenny Johnson
Intermediate District 287	Peyton Robb	
District 287 Tech Prep Committee		Mary Manderfeld
Parent Leadership Council ✧	Bert Ledder	Ric Dressen Doug Johnson
Edina Education Fund	Idith Almog Alt. Jeff Johnson	Ric Dressen
City Council	Randy Meyer	
Edina Park Board	Randy Meyer	Doug Johnson
Special Services Parent/Staff Advisory Committee	Jeff Johnson	Penny Kodrich
Student Activities Advisory Committee (SAAC)	Bert Ledder	Mary Manderfeld
SCHOOLS		
Concord Elementary School	Brian Hedberg	
Cornelia Elementary School	Randy Meyer	
Countryside Elementary School	Idith Almog	
Creek Valley Elementary School	Jeff Johnson	
Highlands Elementary School	Cathy Cella	
Normandale Elementary School	Bert Ledder	
South View Middle School	Peyton Robb	
Valley View Middle School	Bert Ledder	
Edina High School	Idith Almog	
Early Childhood Special Education	Brian Hedberg	

BOARD REPRESENTATIVES

COMMITTEE/ORGANIZATION	BOARD COMMITTEE ALIGNMENT	BOARD MEMBER(S)	STAFF PERSON(S)
Joint Policy Committee ✧	Board HR Committee	Cathy Cella Bert Ledder	Ric Dressen Gwen Jackson
Community Education Services Board	Board T&L Committee	Idith Almog	Doug Johnson
Edina Chemical Health Partners	Board T&L Committee	Bert Ledder	Penny Kodrich
Insurance Committee	Board HR Committee	Randy Meyer	Jay Willemssen Gwen Jackson

Technology Advisory Team (TAT)	Board T&L Committee	Idith Almog	Mike Burke Jenni Norlin-Weaver
District Innovations Team	Board T&L Committee		Ric Dressen Jenni Norlin-Weaver
Edina Alternative Compensation Steering Committee	Board HR Committee	Bert Ledger	Jenni Norlin-Weaver

COMMUNITY APPOINTMENTS BY BOARD

COMMITTEE/BOARD/COMMISSION	APPOINTMENT	TERM EXPIRES
Community Education Services Board	Cheryl Gunness	6/30/09
Human Rights and Relations Commission	Emery Erickson	1/31/10
	<i>Open</i>	1/31/10
	Colleen Feige	1/31/11
	<i>Open</i>	1/31/11
	Luis Bartolomei	1/31/12
	<i>Open</i>	1/31/12
Edina Community Council Committee	Cheryl Gunness	6/30/09
	Penny Kodrich	6/30/09
	Peg Gaard	6/30/10
	Gwen Jackson	6/30/10
	Janet Schanks	6/30/10
	Meg Barrett	6/30/11
	David Ingham	6/30/11
	Doug Johnson	6/30/11
Board Finance and Facility Committee	Susie Baker	6/30/09
	Tom Spaeth	6/30/09
	Leny Wallen-Friedman	6/30/09

The Board will make committee appointments in July and January. Those committees designated with ✧ are school-year appointments with terms ending June 30.

FOR INFORMATION

INDEPENDENT SCHOOL DISTRICT 273
 Regular Meeting, January 12, 2009
 Volume 80, Report 258

SUBJECT: SERVICE ADVENTURE LEADERSHIP TEAM (SALT) TO DEERWOOD/
 CROSBY, MINNESOTA

In conformity with Policy 538, the Edina High School administration has given permission for six Edina High School students to participate In the Cuyuna Leave No Trace Training Retreat near Deerwood and Crosby, Minnesota, on January 14-15, 2009. Students will miss one day of school.

BACKGROUND INFORMATION

On January 14-15, 2009, an overnight training retreat for members of Edina High School (EHS) SALT and Volunteers of America (VOA) High School SALT will be held near Deerwood and Crosby, Minnesota. Doug Eischens (EHS school social worker) and Rita Hussman (community volunteer) will be the chaperones on the retreat. VOA will provide their own staff for the supervision of their students.

This is the fourth in a series of six events in the 2008-09 school year which will bring together EHS, VOA High School and Crosby-Ironton High School.

The events that students will be involved in include:

Tuesday, January 13	3:45 pm	Mandatory planning
Wednesday, January 14	3:30 pm	Depart from EHS
	7:00 pm	Arrive at cabin in Deerwood, MN Dinner, prep for training, Fire Council
Thursday, January 15	9:00 am–Noon	Leave No Trace Peer Training
	Noon	Lunch
	1:00–4:00 pm	Snow shoeing in Cuyuna State Recreation Area
	4:00 pm	Depart from Crosby
	8:00 pm	Arrive back at EHS

In order to attend, students have completed and signed an Acknowledgement of Personal Risk and Responsibility/Emergency Form, as well as a Progress Form signed by all teachers and a parent. Lodging will be in a cabin and bunkhouse owned by Ms. Hussman. Transportation will be provided by EHS staff using a district van. The cost is \$25 per student. Scholarships are available.